

REGULAR MEETING NO. 943

**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
First Supervisory District, Erie County
Wednesday, July 11, 2017**

Regular meeting of the Board of Cooperative Educational Services, First Supervisory District, Erie County, was held on Wednesday, July 11, 2017, at the Education Campus, West Seneca, New York. The meeting was called to order by President, John Sherman at 4:15 p.m.

Members Present: John Sherman (President), Edward Cavan (Vice-President), Mary Busse, Judith Katz, Andrew Loeb, Raymond Carr, Janet MacGregor Plarr

Others Present:

Lynn Marie Fusco, District Superintendent/CEO, James Fregelette, Executive Director Administration Services & Operations; Barbara Mocariski, Executive Director, Educational Supports and WNYRIC Services; Melody Jason, Executive Director of Instructional Services; Colleen Sloan, General Counsel; Candace Reimer, Director of Communications Services; Kelly Eisenried, Director of Human Resource Services; Deanna Schettine, School Business Administrator; Patricia Hochadel, Deputy Clerk of the Board

Mrs. Busse moved, seconded by Mr. Cavan, to approve the draft of the regular meeting minutes, No. 942, dated June 28, 2017.

7 Ayes 0 Nays 0 Absent Motion Carried.

Mr. Cavan moved, seconded by Mrs. Plarr, to approve the 2016-17 Budget Transfers/Decreases/ Increases for the period of June 1, 2017 to June 30, 2017.

7 Ayes 0 Nays 0 Absent Motion Carried.

Mr. Cavan moved, seconded by Mrs. Plarr, to adopt the following resolutions/ addendum for the 2017-18 school year.

BOLIVAR-RICHBURG CENTRAL SCHOOL DISTRICT

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install additional network printers under Common Set of Learning Objectives to meet the needs of the school district, and

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at Bolivar-Richburg Central School District and will enhance the project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional network printers meet all specifications, and

WHEREAS, the current outright purchase of the network printers is not possible

**APPROVAL OF
REGULAR
MEETING
MINUTES No.
942**

**BUDGET
TRANSERS/
INCREASES/
DECREASES**

**INSTALLMENT
PURCHASE
AGREEMENT –
BOLIVAR-
RICHBURG
CENTRAL
SCHOOL
DISTRICT**

within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a three-year term for the additional network printers in an amount not to exceed \$17,390.

CHEEKTOWAGA-MARYVALE UNION FREE SCHOOL DISTRICT

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install additional support hardware under Common Set of Learning Objectives to meet the needs of the school district, and

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at Cheektowaga-Maryvale Union Free School District and will enhance the project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional support hardware and software meets all specifications, and

WHEREAS, the current outright purchase of the support hardware is not possible within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a five-year term for the additional support hardware in an amount not to exceed \$118,490.

NIAGARA FALLS CITY SCHOOL DISTRICT

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install additional network printers under Common Set of Learning Objectives and Management Services to meet the needs of the school district, and

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at School District of the City of Niagara Falls and will enhance the project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional network printers meet all specifications, and

WHEREAS, the current outright purchase of the network printers is not possible within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a five-year term for the additional network printers in an amount not to exceed \$59,851.

CATTARAUGUS/ALLEGANY BOCES

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install additional

**INSTALLMENT
PURCHASE
AGREEMENT –
CHEEKTOWAGA-
MARYVALE
UNION FREE
SCHOOL
DISTRICT**

**INSTALLMENT
PURCHASE
AGREEMENT –
NIAGARA
FALLS CITY
SCHOOL
DISTRICT**

**ADDENDUM:
INSTALLMENT
PURCHASE**

network printers under Management Services to meet the needs of the school district, and
 WHEREAS, the Board has evaluated and reviewed the project expansion which will function at Cattaraugus/Allegany BOCES and will enhance the project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional network printers meet all specifications, and

WHEREAS, the Current outright purchase of the network printers is not possible within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a three-year term for the additional network printers in an amount not to exceed \$7, 897.

7 Ayes 0 Nays 0 Absent Motion Carried.

Mr. Cavan moved, seconded by Mrs. Katz, to approve the bid actions per the recommendation of the Purchasing Manager.

**AGREEMENT –
 CATTARAUGUS/
 ALLEGANY
 BOCES**

BID AWARDS

1. Charter Bus Service

Recommend awarding bid as listed below:

<u>Anytime Coach</u>	<u>\$54,450.00</u>
Grand Total	\$54,450.00

2. CNC Plasma Cutting Table

Recommend awarding bid as listed below:

<u>Haun Welding Supply</u>	<u>\$20,599.00</u>
Grand Total	\$20,599.00

3. Electronic Equipment

Recommend awarding bid as listed below:

O.A.M. Supply Co.	\$208.68
Masline Electronics	\$1,055.97
Metco Supply Inc.	\$1,502.27
<u>RNJ Electronics Inc.</u>	<u>\$3,978.92</u>
Grand Total	\$6,745.84

4. SIP Trunk Service

Recommend awarding as listed:

Erie 1 BOCES-VTC Data Center	
FLTG -3yr contract	\$32,232 total for three years
Ellicottville	
FLTG -3yr contract	\$23,140 total for three years

All Awards are pending District commitment. We will not be awarding any other sites.

PROCUREMENT TABLE

TABLE OF PROCUREMENT THRESHOLDS

Local governments and school districts are required to advertise for competitive bids when procurement dollar thresholds. Purchase contracts involving expenditures in excess of \$20,000 and contracts for public expenditures in excess of \$35,000 are generally subject to competitive bidding under the law. In determining if a threshold will be exceeded, the local government or school district must consider the **aggregate (total)** purchases of the same commodities, services or technology to be made within the fiscal year, whether from one or multiple vendors. Commodities, services or technology that are similar or essentially interchangeable must be considered as the “same” for this purpose. Monetary thresholds may not be avoided by artificially splitting contracts into lesser agreements, or entering into a series of agreements, for sums below the dollar threshold. **Aggregate Purchases** - Copy paper is purchased throughout the year and purchased from more than one vendor. Vendor A is projected to supply \$14,500 in copy paper and Vendor B \$10,000 in copy paper. The total amount expended for the fiscal year throughout the local government or school district determines whether the threshold is exceeded. Because the aggregate purchase of the copy paper for the fiscal year is estimated to be in excess of \$20,000, competitive bidding is required for these purchases.

Purchase Contracts (Material, Supplies, and Equipment) Aggregate	No Quotes *	Minimum Number of Informal Quotes ¹	Minimum Number of Formal Quotes ²
< \$1,000	X		
\$1,001 < \$3,999		3	
\$4,000 < \$19,999			3
\$20,000 >			

Public Work (Contracted Services) Single Purchase	No Quotes *	Minimum Number of Informal Quotes ¹	Minimum Number of Formal Quotes ²
< \$2,000	X		
\$2,001 < \$5,000		3	
\$5,001 < \$34,999			3
\$35,000 >			

¹ Requestor to summarize Informal Quotes and submit with Draft Order.

² Requires RFQ documented with vendor offer and submitted with Draft Order.

³ NYS OGS contract pricing, state-wide BOCES bids, Other Governmental Agency Piggybackable Contracts used in lieu of a Formal Bid or RFP.

* Informal Quotes for < \$1,000 (supplies/equipment) and < \$2,000 (public work) may be required at the discretion of the Purchasing Manager or Business Administrator

Exceptions to the Requirements of GML §103 — Competitive Bidding Not Required

1. New York State and County Contracts - GML §104
2. True Emergencies - ref. GML §103 (Subdivision 4)
3. Surplus and Second-Hand Equipment from other Agencies - ref. GML §103[6]
4. Municipal Cooperation/Use of Municipal Employees - ref. GML §101[2]; GML §119-0; GML §99-1
5. Food and Milk purchases by School Districts - ref. GML §103(9)
6. Certain Municipal Hospital Purchases - ref. GML §103(8)
7. True Leases/Licenses/Concessions - ref. GML §109-b[2][e]

- 8. Professional Services (examples: Physician, Attorney, Surveyor, CPA, or Specialized IT Services)
- 9. Sole Source - ref. GML §104-b[2][a]
- 10. Preferred Sources (State Agencies - State Sponsored Agencies - State Approved Non-Profits)

Bid thresholds for Purchase Contracts (\$20,000) and Public Work (\$35,000) are effective until June 1, 2018 (§103)

7 Ayes 0 Nays 0 Absent Motion Carried.

Mr. Cavan moved, seconded by Mrs. Katz, to approve the personnel actions/addendum per the recommendation of the District Superintendent/CEO. (Attachment C2)

PERSONNEL ACTIONS/ADDENDUM

7 Ayes 0 Nays 0 Absent Motion Carried.

Mrs. Busse moved, seconded by Mr. Carr, to extend Dr. Lynn Fusco’s contract to 2020.

EXTENSION OF DR. LYNN FUSCO’S CONTRACT

7 Ayes 0 Nays 0 Absent Motion Carried.

Mr. Cavan moved, seconded by Mr. Carr, to accept the donation of a Microsoft Surface Pro i5 256GB, value of \$1,200.

DONATION

7 Ayes 0 Nays 0 Absent Motion Carried.

Mrs. Plarr moved, seconded by Mrs. Katz, to approve the Incidental Employment Agreements and Special Project Contracts per the recommendation of the District Superintendent/CEO.

INCIDENTAL EMPLOYMENT AGREEMENTS AND SPECIAL CONTRACTS

7 Ayes 0 Nays 0 Absent Motion Carried.

Mr. Carr moved, seconded by Mrs. Katz, to appoint Mr. Loeb as the ECASB Delegate Representative for the 2017-18 school year. Mrs. Plarr will serve as the alternate.

ECASB DELEGATE REPRESENTATIVE AND ALTERNATE

7 Ayes 0 Nays 0 Absent Motion Carried.

Mr. Cavan moved, seconded by Mrs. Katz, to appoint Mr. Loeb as the ECASB Budget and Finance Committee Representative for the 2017-18 school year. Mrs. Plarr will serve as the alternate.

ECASB BUDGET AND FINANCE COMMITTEE REPRESENTATIVE AND ALTERNATE

7 Ayes 0 Nays 0 Absent Motion Carried.

Mr. Cavan moved, seconded by Mrs. Katz, to appoint Mr. Carr as the ECASB Legislative Team Representative for the 2017-18 school year. Mrs. Plarr will serve as the alternate.

ECASB LEGISLATIVE TEAM REPRESENTATIVE AND ALTERNATE

7 Ayes 0 Nays 0 Absent Motion Carried.

Mrs. Katz moved, seconded by Mr. Carr, to appoint Mr. Loeb as the Voting Delegate at the NYSSBA Annual Convention to take place in October 2017. Mr. Sherman will serve as the alternate.

NYSSBA VOTING

7 Ayes 0 Nays 0 Absent Motion Carried.

Mr. Cavan moved, seconded by Mrs. Katz, to approve the 4th quarter Travel Conference report.

7 Ayes 0 Nays 0 Absent Motion Carried.

The Erie 1 Summary of Activity was shared with the members of the Board of Education.

Mr. Cavan moved, seconded by Mrs. Busse, to approve the District Superintendent evaluation for the 2016-17 school year.

7 Ayes 0 Nays 0 Absent Motion Carried.

Mrs. Katz moved, seconded by Mr. Cavan, to approve the District Superintendent to work part-time for another NYS agency.

7 Ayes 0 Nays 0 Absent Motion Carried.

Mrs. Busse moved, seconded by Mrs. Plarr, that the Board enter into Executive Session for the purpose of discussing the status of collective negotiations with Erie 1 BOCES Management Association at 4:30 p.m.

7 Ayes 0 Nays 0 Absent Motion Carried.

Mr. Carr moved, seconded by Mrs. Plarr, to return to regular session at 4:45 p.m.

Mr. Cavan moved, seconded by Mr. Carr, that upon the recommendation of the District Superintendent, the Board ratifies and approves funding for the successor collective bargaining agreement between Erie 1 BOCES Management Association for the term of July 1, 2016 through June 30, 2021.

7 Ayes 0 Nays 0 Absent Motion Carried.

Mrs. Katz moved, seconded by Mrs. Plarr, that the meeting adjourned at 4:48 p.m.

7 Ayes 0 Nays 0 Absent Motion Carried.

Denise Polanski
District Clerk

DELEGATE

**4th QUARTER
TRAVEL
REPORT**

**ERIE 1
SUMMARY OF
ACTIVITY**

**APPROVAL OF
THE DS
EVALUATION
FOR THE 2016-17
SCHOOL YEAR**

**APPROVAL FOR
DS TO WORK
PART-TIME FOR
ANOTHER NYS
AGENCY**

**EXECUTIVE
SESSION**

**REGULAR
SESSION**

**APPROVAL OF
THE
COLLECTIVE
BARGAINING
AGREEMENT
FOR THE E1B
MANAGEMENT
ASSOCIATION**

ADJOURNMENT





|

|